



Job Announcement

Social Service Program Manager

The Program Manager is responsible for planning, programming, administration and management necessary to assure all services, functions and operations are conducted in accordance with terms, conditions and assure compliance with all funding sources for various programs and Tribe as well as, State and Federal regulations and employment laws. Manage the implementation of daily operations of four Caddo Nation Community service programs that include: Injury Prevention, Social Service, Indian Child Welfare and the ADAP Program. Qualifications: Four year degree in related field of study, work experience can be substituted for education. Minimum qualifications: must have successfully worked in social work related field. Must have a valid Oklahoma Drivers License, dependable transportation and pass OSBI background check.

For a full copy of this job description and application please contact the Caddo Nation Personnel Office at 405.656.2344 x 252. Deadline is December 3, 2010, 4:00pm.

(Applications may be downloaded off of the Caddo Nation Web Site)

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